

NASA SEWP V Contract

The NASA SEWP (Solutions for Enterprise-Wide Procurement) multi-award GWAC (Government-Wide Acquisition Contract) provides the latest in Information Technology (IT) products for all Federal Agencies. Providing the latest in Information Technology (IT) products and services, the NASA Solutions for Enterprise Wide Procurement (SEWP) contract vehicle has an outstanding track record of serving up fresh technology for Federal Agencies. Through SEWP, Agencies can find an exact fit for their needs at the best overall value by choosing the right solutions offered directly by leading hardware and software manufacturers and experienced government integrators. For more information, visit www.sewp.nasa.gov.

NASA SEWP V operates under the Far 16.505(b) Fair Opportunity Clause which (1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding \$3,000 and issued under multiple award contracts. The FAR states that the method to obtain fair opportunity is at the discretion of the CO and that the CO must document the rationale for placement and price of each order. Using the SEWP online Quote Request Tool is the recommended method to assist in this activity and to augment the required decision documentation. The SEWP QRT tool will automatically include the Contract Holders within a selected Group or based on a suggested source.

CONTRACT INFORMATION

CONTRACTOR:

BahFed Corp.

CONTRACT NUMBER:

Group B HUBZone: NNG15SD09B

PERIOD OF PERFORMANCE:

May 1, 2015 - April 30, 2025

SURCHARGE:

As of October 1, 2020, the SEWP surcharge for all orders is 0.34%. The fee is included in the price of all products and is not separately listed on quotes.

ORDERS UNDER \$3000:

Orders under \$3000 may be purchased directly from the contract holder without a quote. Visit our store at sewp.bahfed.com.

WHO CAN USE SEWP

The SEWP contracts are for use by NASA, all Federal agencies and approved federal agency support service contractors. Contracting officers considering authorizing support service contractors should review the policy at FAR 51.101, and any agency specific guidance or policy, to make the appropriate determination and written finding which supports issuance of the authorization, as required by FAR 51.102 and FAR 51.107. (For NASA contracting officers, additional guidance is provided in the NASA Far Supplement at **Subpart 1851**.) Approved support service contractors must comply with the requirements at FAR 51.103.

To authorize a contractor to purchase from the SEWP contracts, the authorizing contracting officer should send a copy of the authorization letter to the SEWP Program Management Office (PMO) containing all of the following information:

1. Authorizing Agency Name, Contracting Officer (CO) Name, Mailing Address, Phone/FAX number and the contractor corporate name, division, and address.
2. Contract number and period of performance
3. A statement that the contractor is authorized to purchase from SEWP contracts in support of the above contract.
4. The CO's/KO's signature and date signed.

The letter should be sent in advance of or with the first order via fax, e-mail or Ground Mail:

SEWP Program Management Office (PMO)
10210 Greenbelt Road, Suite #200, Lanham, MD 20706
Phone: (301)286-1478 | Fax: (301)286-0317
Email: sewporders@sewp.nasa.gov

Upon approval of the authorization letter, the contractor's name and contract information will be added at the Approved Support Service Contractors web page.

ORDERING PROCESS

SEWP orders must be routed to the NASA SEWP Program Office either via fax at 301-286-0317 or sewporders@sewp.nasa.gov. The SEWP fax cover sheet, or similar form providing contact information, should accompany all orders.

The process and accompanying forms for PR's and DO's that are issued against a SEWP contract is defined by the issuing agency and not the NASA SEWP Program Management Office (PMO). The typical process is for an end-user to determine a requirement and generate a purchase request (PR). The PR along with any necessary funding information is sent to that Agency's procurement office which results in the issuance of a delivery order (DO). Any valid Federal Agency DO form and the associated delivery order number may be used. The NASA SEWP Program Management Office (PMO) does not issue DO's - these must be issued through the issuing Agency's procurement office. The SEWP Program Management Office (PMO) reviews, processes and tracks issued DOs and forwards them to the Contract Holder(s)

THE GENERAL FLOW FOR SEWP ORDERS IS:



If modifications are made to any order, these modifications must also route through the SEWP Program Management Office (PMO).

To assist you in preparing your delivery orders, below you will find important information in reference to processing delivery orders through the SEWP Program office. Please feel free to contact the SEWP helpline if you have any questions concerning your purchase orders, our web-tools or any SEWP related topics at 301-286-1478. Our hours of operation are as follow Monday - Friday 7:30 am to 6:00pm EST.

Delivery orders are required to contain the following information for processing. If the below information does not appear on the delivery order, the order may not be processed or processing may be delayed.

- Delivery Order Number (any valid Government DO is allowed)
- Quote from a SEWP Contract Holder verifying the viability of the order
- SEWP Fair Opportunity Form for orders over \$5 Million PDF DOC
- Date Delivery Order Issued
- SEWP Contract Number
- SEWP Contract Holder's mailing address and phone number
- Issuing Office: Agency Name and Mailing Address
- Ship to Office: Agency Name and Mailing Address
- Total dollar amount of order
- Contracting Officer's Signature
- Contracting Officer's Phone Number
- Date Delivery Order Signed
- Line Items/Pricing

CONTACT INFORMATION



SEWP Program Management Office (PMO)
10210 Greenbelt Road
Suite #200
Lanham, MD 20706
Phone: (301) 286-1478
Fax: (301) 286-0317
Email: sewporders@sewp.nasa.gov
www.sewp.nasa.gov

To obtain a quote for hardware, software or services, or for questions regarding your order, NASA SEWP program support or post-award questions, please contact Sharon Vail or Ali Ferris at:

Sharon Vail
Program Manager
Phone (503) 208-8410 ext. 108
Fax (503) 208-3269
Send email: sharon.vail@bahfed.com

Ali Ferris
Deputy Program Manager
Phone (503) 208-8410 ext. 103
Fax (503) 208-3269
Send email: ali.ferris@bahfed.com

Website: www.bahfed.com | **Store:** sewp.bahfed.com

TERMS & CONDITIONS

CONTRACTOR:

BahFed Corp.

CONTRACT NUMBER:

Group B HUBZone: NNG15SD09B

PERIOD OF PERFORMANCE:

May 1, 2015 - April 30, 2025

BUSINESS DESIGNATION:

HUBZone, VOSB, SB, DBE

DUNS: 078277396

CAGE: 6KZA1

TAX ID: 45-3644100

CREDIT CARDS ACCEPTED: Yes

SURCHARGE:

As of October 1, 2020, the SEWP surcharge for all orders is 0.34%. The fee is included in the price of all products and is not separately listed on quotes.

PAYMENT TERMS: Net 30

MAXIMUM ORDER: No Limit

GEOGRAPHIC SCOPE: Worldwide

FOB: Destination

DELIVERY:

The delivery time varies based on the size, complexity and type of the order. Quotes should include a delivery timeline. If one is not provided on the quote, a 30-day delivery time is assumed.

WARRANTY:

OEM provided warranty, extended warranty, customized warranty, and maintenance plans, which include software updates and security patches are available upon request.

PRODUCT RETURNS:

In accordance with FAR Part 52.212-4, The Government may require repair or replacement of nonconforming supplies or re-performance of nonconforming services at no increase in contract price. The Government must excise its post-acceptance rights — (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect of the item.